

## Fundraising Code 2025 Checklist

Use this checklist to help your charity prepare for the updated Code of Fundraising Practice, effective from 1 November 2025. The checklist covers governance, donor care, working with others, and legal compliance areas.

- ✓ Have trustees reviewed and signed off your updated fundraising policy?
- ✓ Are risk assessments in place for fundraising campaigns?
- ✓ Are donation acceptance/refusal policies up to date?
- ✓ Do your appeal materials clearly explain how donations will be used?
- ✓ Do you include fallback uses for restricted campaigns (secondary purpose)?
- ✓ Are fundraising claims accurate and supported by evidence?
- ✓ Are staff and volunteers trained to identify vulnerable donors?
- ✓ Do you have a process for returning donations where needed?
- ✓ Do you have safeguarding procedures for fundraisers and donors?
- ✓ Are fundraising partners and volunteers aware of their responsibilities?
- ✓ Do you have written agreements or contracts in place for third-party fundraisers?
- ✓ Do your volunteers receive appropriate training?
- ✓ Are your data practices aligned with GDPR and consent rules?
- ✓ Are solicitation statements clear and issued when required?
- ✓ Are due diligence checks in place for major gifts or unusual donations?